

ARTICLE 7 – THE EXECUTIVE

7.1 ROLE

The Executive will carry out all of the local authority's functions which are not the responsibility of any other part of the local authority, whether by law or under this Constitution.

7.2 FORM AND COMPOSITION

The Executive will consist of the Executive Leader together with at least 2, but not more than 9, Councillors appointed to the Executive by the Executive Leader.

7.3 LEADER

The Leader will be a Councillor elected to the position of Leader by the Council.

The Leader will hold office until the day when the Council holds its first annual meeting after the Leader's normal day of retirement as a Councillor¹, unless;

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- he/she resigns from the office; or
- he/she is suspended from being a Councillor under Part III of the Local Government Act 2000 (although he/she may resume office at the end of the period of suspension); or
- he/she is no longer a Councillor; or
- he/she is removed from office by resolution of the Council.

7.4 OTHER EXECUTIVE MEMBERS

Other Executive Members shall hold office until:

- they resign from office; or
- they are suspended from being Councillors under Part III of the Local Government Act 2000 (although they may resume office at the end of the period of suspension); or
- they are no longer Councillors; or
- they are removed from office by the Leader who must give written notice of any removal to the Chief Executive. The removal will take effect two working days after receipt of the notice by the Chief Executive.

¹ In accordance with Section 44E and 44F Local Government Act 2000

7.5 DEPUTY LEADER

The Leader will appoint one of the Executive Members to act as Deputy Leader.

The Deputy Leader will hold office until the end of the Leader's term of office unless:

- he/she resigns from office; or
- he/she is suspended from being a Councillor under Part III of the Local Government Act 2000 (although he/she may resume office at the end of the period of suspension); or
- he/she is no longer a Councillor; or
- he/she is no longer an Executive Member; or
- he/she is removed from office by the Leader who must give written notice of any removal to the Chief Executive. The removal will take effect two working days after receipt of the notice by the Chief Executive.

Where a vacancy occurs in the office of Deputy Leader, the Leader must appoint another person in his/her place.

If for any reason:

- the Leader is unable to act; or
- the office of elected Leader is vacant

the Deputy Leader will act in his/her place.

If for any reason:

- the Leader is unable to act or the office is vacant; and
- the Deputy Leader is unable to act or the office of Deputy Leader is vacant

the Executive must act in the Leader's place, or arrange for an Executive Member to act in his/her place.

7.5 PROCEEDINGS OF THE EXECUTIVE

Proceedings of the Executive shall take place in accordance with the Executive Procedure Rules set out in Part 4 of this Constitution.

7.6 RESPONSIBILITY FOR FUNCTIONS

The Leader will maintain a list in Part 3 of this Constitution setting out how the Executive as a whole, individual Executive Members, committees of the Executive, officers or joint arrangements are responsible for the exercise of particular executive functions.

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